

ELL Educator Checklist

Registration

Are your materials translated into the languages spoken by your families?
If not, what's the communication plan?

Website + Community Outreach

Are you providing translations for important and critical information on your website and within your email and text communications?

Inbound Phone Calls & Hotlines

Do you have language support available on short notice to support ELL families?

Remote Teaching Sessions

Are you prepared to include language support during remote teaching sessions?

Parent-Teacher Conferences

Are you prepared to integrate non-English speaking parents into these dialogues?

Individual Learning and Individual Education Plans

Managing customized learning opportunities presents a particular challenge. Are you in a position to administer these ILPs and IEPs to ELLs?

Technology Instructions

Each student deserves to understand how to use the technology in their classroom. Are your instructions easily understood by ELLs and their parents?

Specialist Appointments

How will you ensure district staff, such as school psychologists or counselors, will have qualified language support to communicate clearly?



LanguageLine® Can Help

We have easy-to-use language access solutions for the situations on this checklist. For over four decades, we have been working with school districts to bridge language and cultural barriers between students, their families, and educators. We provide on-demand audio and video interpreting solutions, onsite interpreting, as well as translation of written materials.

Let's have a conversation: www.languageLine.com / 1-800-752-6096