

Distance-Learning Checklist for ELL Educators

Registration:

Registering for school will largely be done online. Are your materials translated into the languages spoken by your families? If not, what's the communication plan?

Website + Community Outreach:

You are likely using your website and email as communication portals. Are these urgent transmissions being translated?

Inbound Phone Calls & Hotlines:

Your school will probably receive more phone calls during distance learning. Do you have language support available on short notice to support ELL families?

Remote Teaching Sessions:

Much of your instruction will likely take place via online platform. Are you prepared to include language support to your platform?

Parent-Teacher Conferences:

Communication with families will be at a premium during remote learning. Are you prepared to integrate non-English speaking parents into these dialogues?

Individual Learning and Individual Education Plans:

Managing customized learning opportunities presents a particular challenge during virtual learning. Are you in a position to administer these ILPs and IEPs to ELLs?

Technology Instructions:

Each student needs to be prepared to use technology to access their classroom. Are your instructions easily understood by ELLs and their parents?

Specialist Appointments:

Students will still have access to resources like school psychologists or counselors. How will you ensure district staff will have qualified language support to communicate clearly?

LanguageLine Can Help - We have easy-to-use language access solutions for the situations on this checklist. For nearly four decades, we have been working with school districts to bridge language and cultural barriers between students, their families, and educators. We provide on-demand audio and video-interpreting solutions, onsite interpreting, as well as translation of written materials. Let's have a conversation.

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